

The following is information on city-bases services that are already existent free of charge and the BID promised to offer for a yearly fee

### Graffiti - Free NYC

#### Basic info and contact info:

- Provide no-cost graffiti removal for affected commercial, residential and industrial properties throughout New York City;
- Anyone can report graffiti on any property by calling 311
- Property owners or their authorized representatives may also call 3-1-1 but are encouraged to complete and submit a Forever Graffiti Free Form
- For more details: <http://www.nycedc.com/program/graffiti-free-nyc>

#### How it works

- City mails a Notice of Intent to Remove Graffiti to property address as well as the property owner.
- Property owner/representative has 35 days to decline or ask for extensions
- no action taken the city will come and remove the graffiti free of charge
- For faster services property owner or an authorized rep. can call 311 or complete and submit the form online.
- If the property owner/representative takes no action within 35 days, the city will remove the graffiti free of charge.
- The form name is Forever Graffiti Free Form
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#### Additional Info

Address: 110 Williams Street, NY 11038

### NYC Parks – Street Tree Planting

#### Basic and Additional Information

- Any property owner can request a free street tree by calling 311 or;
- By submitting a Service Request through the city's tree service request system: <http://www.nycgovparks.org/trees/street-tree-planting/request>
- Requests can be made for existing empty tree beds as well as paved sidewalk locations.

*\*We need to find out if this is open to people*

#### How it works

For detailed information: <http://www.nycgovparks.org/trees/street-tree-planting/steps>

NYC Parks will take 7 steps to evaluate plant and maintain a tree after its request by starting survey and marking the space for where the tree was requested, contacting utilities companies to mark the space for any underground connections; afterwards, a contractor will mark and prepare for plating during its required seasons. Finally, the contractor will be responsible its maintenance and watering. The city gives a 2-year re-planting warranty.

#### Additional Information

- Trees are only planted during our two planting seasons: Spring (March 1 to May 31) and Fall (October 1 to December 31).

## NYC Business Solutions

### Basic information

*NYC Business Solutions is a set of FREE services offered by the NYC Department of Small Business Services to help businesses start, operate, and expand in New York City. Whether you need financing assistance, legal advice, ways to score new business opportunities with the City, recruiting advice, or help with permits or licenses, NYC Business Solutions can work for you – for FREE*

It offers a wide range of resources such as:

- Free Business course/ workshop; Learn how to develop business plan; Receive guidance or strategy; Course on computer base book- keeping; master marketing and etc.
- Legal services
  - Help answer your legal questions
- Financing Assistance
  - To start or expand a business; SBS helps at no cost to service; Help ID lenders and package loan applications;
- Incentives
  - Help save money with tax credit, energy cost, and other savings
- Training
- Certification

Languages: Spanish; Chinese; Haitian; Russian; Korean

### Contact Information

*To make an appointment, please call your local NYC Business Solutions location at any time to schedule a meeting with an Account Manager. Or, contact an Account Manager.*

#### **Queens Center**

168-25 Jamaica Avenue, 2nd Floor, Jamaica, NY 11432

Phone: 718.577.2148

TTY/TRS: 7-1-1 or 1-800-662-1220

Hours: Monday - Friday, 8:30AM - 5:00PM

Website: <http://www.nyc.gov/html/sbs/nycbiz/html/home/home.shtml>